

Forest Street Community School  
*School Leadership Team*

Virtual Meeting  
March 8, 2022  
6:00 p.m. – 7:30 p.m.

- Ms. Battle called the meeting to order at 6 p.m.
- Attendance: Dr. Lofton Cooke, Ms. Delgado, Ms. Battle, Ms. Springer, Ms. Irving, Ms. Kiernan, Ms. Wheeler, Ms. Walker, Ms. Hanson, Ms. Stokes, Ms. Hunter, Mr. Canares, Mr. Nathan, Mr. Winter, Ms. Vallecillo,

Ms. Springer made a motion to accept the 2-10-22 minutes. Motion seconded by Ms. Walker. Committee unanimously approved.

Dr. Lofton Cooke updated the team concerning data. Current data is not meeting expectations. Student effort and energy seems to be lower than in previous years. The team discussed possible reasons for the lag. Teachers will be asked to send a message in Dojo/Remind reminding parents that it is important that students participate and submit work.

The Summer Program is scheduled for 7-5 to 7-28, M-Th. 8:30 – 12:30. Instruction will start at 8:30 with teachers reporting at 8:00 a.m. Both ELA and Math instruction will be included.

The following programs will be offered. (Maximum class size is 15 for grades K-2; 15 – 20 for grades 3-7)

Grades K- 2 will focus on remediation.

Grades 3-7 will be a project push

Grades 5-7: Science Academy for on-grade level students

There will also be a Technology Enrichment Program and an ESL Academy<sup>for</sup> Grades 1 – 3.

Lunch will be provided for students

Ms. Delgado reported that there has been some improvement in attendance. For Nov. – Jan. there was a 50% absenteeism rate. For Feb. there was a 37% absenteeism rate. The families of students on the chronic absent list have been contacted. Some referrals have been made to the attendance officer.

Ms. Vallecillo reported on upcoming programs.

Rutgers – Rutgers science bus – March 22 – middle school – grad students – “outbreak”

Therapy dogs – grades 1-4 – literacy experience

Kindergarten – St. Huberts – SE component with animals – zoom experience

Poster contest – 3 winners

District student council – 2 students are participating

Orange week – Metcalf Park – mural at park and at the school- students and parents will be asked to participate

Ms. Wheeler reported on the following:

Deadline for I&RS is March 25<sup>th</sup>.

Guest speaker for middle school – founder Brothers Making a Difference - motivation/overcoming obstacles

Author – younger students – talk about book and meeting with students

6<sup>th</sup> grade girls every Tues, 7<sup>th</sup> every Thursday – students requested this program

Mr. Miller will be meeting with the boys

Ms. Irving report on the following:

Student surveys for Blue Ribbon class by class – 40 to 45 minutes to complete survey. Goal – 100% participation.

Teacher survey codes distributed – requested information is for pre-covid conditions. The team was asked to share this information with colleagues.

NJSLA trial – some issues – working to correct. Receiving devices for testing only.

Dr. Lofton Cooke discussed the Blue Ribbon application process and shared the various information that is needed for the application.

Dr. Lofton Cooke asked committee to think of programs that were/are best practices.

- Collegial walkthroughs
- Sub groups held to the same standards/expectations – practices – level of accountability (ELL as valedictorian)
- MicroSociety – entire school involved with extended day
- Plays (within MicroSociety)

The deadline to submit the Blue Ribbon application is March 28<sup>th</sup> at 5:30 p.m.

The site visit will take place on April 6<sup>th</sup> and 7<sup>th</sup>

- Ms. Kenyon will facilitate with groups
- Ms. Delgado will set up the schedule

### **To Do**

Strategic Plan – booklet

Walk throughs – Fitzhough and Powell

Stakeholder Surveys

Focus Groups – set up meeting with focus group parents

A new school anthem will be recorded. The School Anthem committee –is Mr. Nathan, Ms. Walker, Ms. Reed, Ms. Irving, Ms. Vallecillo, and Ms. Kiernan.

Ms. Vallecillo made a motion to adjourn. The motion was seconded by Ms. Hunter and passed unanimously. Meeting was adjourned at 7:30 p.m.